



LEADERSHIP. INTEGRITY. TRUST. HONOR

LAKE IN THE HILLS

POLICE DEPARTMENT

Lake in the Hills Police Department 2025 Camera Report

1. The Lake in the Hills Police Department has a total of 13 camera units installed in the patrol fleet.
2. A brief description of the review process used by our supervisor staff includes:
 - Duties of Sergeants/Shift Commanders
 - Oversee and ensure proper use of the Mobile Video System (MVS) is followed.
 - Oversee uploading and evidence collection procedures have been completed correctly.
 - Verify that appropriate notification has been made if a problem occurs with an MVS or the back-office system by utilizing the department's Information Technology (IT) Help Desk ticket system.
 - Submit any reported malfunctions or issues with the camera or audio of the MVS into the department's IT Help Desk ticket system.
 - Notify the Program Administrator of any reported malfunctions or issues with the camera or audio of the MVS.
 - Review video related to use of force, pursuits, officer complaints, or internal reviews.
 - Conduct a quarterly audit of twelve (12) citations per team, per quarter to ensure the video is documented correctly and report to the Program Administrator the results. An inquiry will be conducted into any video(s) found not to be documented. Upon consultation with the Program Administrator, it will be determined if a further audit needs to be conducted.
3. Attached is an Excel PDF file including a list of any criminal, traffic, ordinance, and civil cases in which in-squad video recordings were used, including party names, case numbers, offenses charged, and disposition of the matter. The file includes court proceedings, coroner inquests, grand jury proceedings, and plea bargains.
4. No other information relevant to the administration of the program is included in this report.

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Lloyd Howen Jr
Deputy Chief of Patrol Services

LAKE IN THE HILLS POLICE DEPARTMENT
2600 VILLAGE HALL DRIVE
LAKE IN THE HILLS, IL 60156
(847)658-5676