



COAL CITY POLICE DEPARTMENT

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Michael T. Imhof, *Chief of Police*

Calendar Year 2025

I.L.E.T.S.B. Agency Body Camera Report

Coal City Police Department

Date Prepared: February 12, 2026

Prepared by: Alexis Baxter, Records Clerk

Agency Organization:

Rank/Title:	#:
FT Chief of Police	1
FT Deputy Chief of Police	1
FT Investigator	1
FT Patrol Officer	10
FT School Resource Officer	2
FT Records Clerk	1
PT Patrol Officer	4

Total# of Body Cameras: 18

Technical Issues Experienced During Calendar Year 2025: None

Agency Body Camera Supervisor Review Policy: Attached Policy

Portable Audio/Video Recorders

423.9 REVIEW OF RECORDED MEDIA FILES

When preparing written reports, members should review their recordings, and use them as a resource. However, members shall not retain personal copies of recordings. Members should not use the fact that a recording was made as a reason to write a less-detailed report.

Supervisors are authorized to review relevant recordings any time they are investigating alleged misconduct or reports of meritorious conduct or whenever such recordings would be beneficial in reviewing a member's performance.

The supervisor of the recording member shall document in the report or other documentation if the supervisor or the recording member reviewed body-worn camera recordings prior to completing the report or other documentation.

No member shall have access to or review the member's own body-worn camera recordings or the body-worn camera recordings of another officer prior to completing reports or documentation when the member:

- a. Has been involved in or is a witness to an officer-involved shooting, use of deadly force incident, or use of force incident resulting in great bodily harm.
- b. Is ordered to write a report in response to or during the investigation of a misconduct complaint against the member.

If the member prepares a report related to the circumstances listed above, subject to a supervisor's approval, a member may file a supplemental report after viewing body-worn camera recordings. The member shall document in the supplemental report that the member reviewed recordings (50 ILCS 706/10-20).

Recorded files may also be reviewed:

- Upon approval by a supervisor, by any member of the Department who is participating in an official investigation, such as a personnel complaint, administrative investigation, or criminal investigation.
- Pursuant to lawful process or by court personnel who are otherwise authorized to review evidence in a related case.
- By media personnel with permission of the Chief of Police or the authorized designee.
- In compliance with a public records request, if permitted, and in accordance with the Records Maintenance and Release Policy.

All recordings should be reviewed by the Custodian of Records prior to public release (see the Records Maintenance and Release Policy). Recordings that unreasonably violate a person's privacy or sense of dignity should not be publicly released unless disclosure is required by law or order of the court.