

April 23, 2026

Illinois Law Enforcement Training Standards Board
500 S. 9th Street
Springfield, IL 62701

To whom it may concern:

Below is the annual report submitted by the Mundelein Police Department in compliance with reporting requirements of the **Law Enforcement Officer-Worn Body Camera Act** (50 ILCS 706/10-25) and the **Law Enforcement Camera Grant Act** (50 ILCS 707/20). This annual report contains the following to meet reporting requirements of both acts:

- (1) *a brief overview of the makeup of the agency, including the number of officers utilizing officer-worn body cameras.*
- (2) *the number of officer-worn body cameras utilized by the law enforcement agency.*
- (3) *any technical issues with the equipment and how those issues were remedied.*
- (4) *a brief description of the review process used by supervisors within the law enforcement agency.*
- (5) *for each recording used in prosecutions of conservation, criminal, or traffic offenses or municipal ordinance violations:*
 - (A) *the time, date, location, and precinct of the incident.*
 - (B) *the offense charged, and the date charges were filed; and*
- (6) *for a recording used in a civil proceeding or internal affairs investigation:*
 - (A) *the number of pending civil proceedings and internal investigations.*
 - (B) *in resolved civil proceedings and pending investigations:*
 - (i) *the nature of the complaint or allegations;*
 - (ii) *the disposition (if known); and*
 - (iii) *the date, time, and location of the incident; and*
- (7) *any other information relevant to the administration of the program.*

The above reporting requirements are addressed as follows:

- 1) The Mundelein Police Department, located in Lake County, Illinois, has over 31,500 residents and 57 sworn police officers. The Mundelein Police Department strives to provide the highest quality of police services to the community. To that end, we began using Axon body-worn cameras on September 19, 2017.
- 2) At this time, there are 57 sworn police officers and 3 community service officers utilizing body-worn cameras by the Mundelein Police Department. In July of 2022, the agency purchased new

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body-worn cameras. This purchase included additional cameras, enabling us to individually assign One body-worn camera to every sworn officer in the department.

- 3) Technical Issues: Cameras are inspected at the beginning of each tour of duty; any problems are reported to the officer's immediate supervisor. When technical issues with a camera arise, we have spare cameras in stock for temporary issuance until the problem is resolved. The following technical issues occurred during this reporting period:
 - A. An officer reported that their body-worn camera would not power on. This camera was replaced under the manufacturer's warranty.
 - B. An officer reported that their body-worn camera power buttons' soft molding was peeling off. This camera was replaced under the manufacturer's warranty.
- 4) A brief description of the review process by supervisors at the Mundelein Police Department is as follows:
 - A. Supervisors shall ensure officers equipped with body-worn cameras utilize them in accordance with policy and training.
 - B. When a supervisor becomes aware that a recorded incident has the propensity to generate community interest, the supervisor shall review only those recordings relevant to their investigative scope and conduct further investigation that he/she deems appropriate. Supervisors may review footage due to an ongoing exigency that may aid the present investigation. The supervisor is responsible for forwarding the information via the chain of command. The supervisor responsible for the investigation, but not directly involved in the actual incident, shall take physical custody of the BWC that may have captured the incident.
 - C. Quarterly, supervisors will randomly review at least one body-worn camera recording for each officer they supervise, pertaining to his/her area of responsibility, to ensure that the equipment is operating properly and that officers are using the cameras appropriately and in accordance with this policy and training. Supervisors shall document their review using the Quarterly Audit of Body Worn and Fleet Car Cameras form.
 - D. The employee's direct supervisor will review body-worn camera recordings as part of the administrative review of Use of Force incidents; this will be documented in IAPro/ Blue Team.
 - E. Supervisors shall identify any areas in which additional training or guidance is required.

- F. Recordings shall not be used to prepare performance evaluations, unless used for the purpose of exemplary performance or correcting substandard employee performance that was brought to the supervisor's attention.
 - G. Recordings may not be reviewed indiscriminately for disciplinary purposes. Recordings may be reviewed to determine possible employee discipline when:
 - i. A complaint of misconduct has been made.
 - ii. Unauthorized or incorrect use of force has been brought to the supervisor's attention.
 - iii. The encounter on the recording could result in a formal investigation under the Uniform Peace Officer's Act. The Uniform Peace Officer's Disciplinary Act defines a formal investigation as the process of investigation ordered by a commanding officer during which the questioning of an officer is intended to gather evidence of misconduct that may be the basis for filing charges seeking his or her removal, discharge, or suspension in excess of three days.
 - iv. As corroboration or other evidence of misconduct.
- 5) A list of recordings used in criminal prosecutions is extensive and listed in a separate attached report. All offenses related to each video instance have been included in this report as requested.
- 6) There were no body-worn camera videos used in a civil proceeding or internal affairs investigation during this reporting period.
- 7) No other relevant information related to the administration of the officer-worn cameras to report.

Please do not hesitate to contact me if you have any questions.

Respectfully,



Jason Seeley
Chief of Police