

April 23, 2026

Illinois Law Enforcement Training Standards Board  
500 S. 9<sup>th</sup> Street  
Springfield, IL 62701

To whom it may concern:

Below is the annual report submitted by the Mundelein Police Department in compliance with reporting requirements of the **Law Enforcement Camera Grant Act** (50 ILCS 707/20). This annual report contains the following to meet reporting requirements of both acts:

- (1) *the number of cameras received by the law enforcement agency;*
- (2) *the number of cameras actually installed in law enforcement vehicles;*
- (3) *a brief description of the review process used by supervisors within the law enforcement agency;*
- (4) *a list of any criminal, traffic, ordinance, and civil cases in which in-car video recordings were used, including case numbers, offenses charged, and disposition of the matter. Proceedings to which this paragraph (4) applies include, but are not limited to, court proceedings, coroner's inquests, grand jury proceedings, and plea bargains; and*
- (5) *any other information relevant to the administration of the program.*

**The above reporting requirements are addressed as follows:**

- 1) The Mundelein Police Department, located in Lake County, Illinois, currently has 26 in-car cameras installed in 14 department vehicles, with 2 cameras in each of 12 vehicles and 1 camera in each of 2 vehicles. Each vehicle has a forward-facing front windshield camera and a rear passenger interior camera for any subjects placed within the vehicle.
- 2) At this time, our agency has all 26 in-car cameras fully installed and operational in our 14 designated vehicles.
- 3) A brief description of the review process by supervisors at the Mundelein Police Department is as follows:
  - A. Supervisors shall ensure officers equipped with in-car cameras utilize them in accordance with policy and training.
  - B. When a supervisor becomes aware that a recorded incident has the propensity to generate community interest, the supervisor shall review only those recordings relevant to their investigative scope and conduct further investigation that he/she deems appropriate. Supervisors may review footage due to an ongoing exigency that may aid the present investigation. The supervisor is responsible for forwarding the information via the chain of command.

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- C. Quarterly, supervisors will randomly review at least one in-car camera recording for each officer they supervise pertaining to his/her area of responsibility to ensure that the equipment is operating properly and that officers are using the cameras appropriately and in accordance with this policy and training. Supervisors shall document their review using the Quarterly Audit of Body Worn and Fleet Car Cameras form.
  - D. The employee's direct supervisor will review in-car camera recordings as part of the administrative review of Use of Force incidents; this will be documented in IAPro/ Blue Team.
  - E. Supervisors shall identify any areas where additional training or guidance is required.
  - F. Recordings shall not be used to prepare performance evaluations, unless used for the purpose of exemplary performance or correcting substandard employee performance that was brought to the supervisor's attention.
  - G. Recordings may not be reviewed indiscriminately for disciplinary purposes. Recordings may be reviewed to determine possible employee discipline when:
    - i. A complaint of misconduct has been made.
    - ii. Unauthorized or incorrect use of force has been brought to the supervisor's attention.
    - iii. The encounter on the recording could result in a formal investigation under the Uniform Peace Officer's Act. The Uniform Peace Officer's Disciplinary Act defines a formal investigation as the process of investigation ordered by a commanding officer during which the questioning of an officer is intended to gather evidence of misconduct which may be the basis for filing charges seeking his or her removal, discharge or suspension in excess of three days.
    - iv. As corroboration or other evidence of misconduct.
- 4) A list of recordings used in criminal prosecutions is extensive and listed in a separate attached report. All offenses related to each video instance have been included in this report as requested.
- 5) No other relevant information related to the administration of the officer-worn cameras to report.

Please do not hesitate to contact me if you have any questions.

Respectfully,



Jason Seeley  
Chief of Police